

EURASIP Special Area Teams (SATs) Framework

1. Objectives

The main objective of the Special Area Teams (SATs) is to facilitate the interaction and communication of EURASIP associates in a specific scientific area, notably by:

- Sharing knowledge and visions
- Discuss trends
- Spreading information about innovations
- Create ties
- Facilitating collaboration beyond EURASIP
- Organize meetings and events

2. Establishment

SATs are established by the EURASIP Board of Directors following a proposal to the EURASIP President (f.gini@ing.unipi.it) by at least ten EURASIP associates. The proposal should define/include

- The special area to address
- The motivation why it is of benefit to establish a SAT in that specific scientific area
- A specific plan of activities
- A partial or complete (at least 15 members) list of SAT founding members
- Proposed Chair and Vice-Chair

The EURASIP Board of Directors may accept or reject the proposal, or may also mandate changes, notably to have a balanced SAT membership with the established minimum number of members. While proposals may be made at any time, the establishment of new SATs will be announced every year at EUSIPCO.

3. Size

To be efficient and relevant, SATs must have a maximum size of 25 members and a minimum size of 15 members. Renewal of the SAT membership should be planned in a way that these size limits are not violated.

4. Review

To assure that SATs keep relevant and useful, they should be reviewed at least every 3 years. Additional reviews may be defined at the discretion of the EURASIP Board of

Directors. The review will be conducted by a review committee created under the auspices of the EURASIP Board of Directors with at least three EURASIP associates; non-EURASIP associated may be invited for this committee, if considered appropriate. Following a negative review, the EURASIP Board of Directors may take actions to improve the situation.

5. Closing

Following a negative review, SATs may be closed by the EURASIP Board of Directors.

6. Governance

SATs shall have a Chair and a Vice-Chair, who substitutes the Chair when needed. The terms of the Chair and Vice-Chair are 3 years and can only be renewed once. The Chair and Vice-Chair (who should be already SAT members at the time of election) are elected by the SAT members with a secret ballot. To improve the SAT 'memory', the past Chair and Vice-Chair should automatically become SAT members after the end of their terms for a 3 years term.

7. Membership

New SAT members are elected by the current SAT members after proposal by a current SAT member. It is suggested that an appropriate percentage of the SAT membership is renewed every year in a sliding way. The term of the SAT members are 3 years and can only be renewed once. The SAT founding membership, as well as the founding Chair and Vice-Chair, are defined by the EURASIP Board of Directors when establishing the SAT, following the proposal received.

8. Meetings

The SAT Chair may organize meetings, online or live. SATs should always meet at EUSIPCO under the logistic constraints allowed by the conference organizers. These meetings should not collide with the EUSIPCO programme itself and thus should happen before or after the sessions, or in the lunch breaks.

9. Reporting

Every year before end of March, the SAT should submit to the EURASIP Board of Directors a report of the previous year's activities, events and achievements.

10. Advertizing

The SATs will be advertized at the EURASIP Web Page, notably the SAT areas, activities and membership.